

# **The El GHEKO Neighborhood Association**

## **Association Bylaws**

### **Article One – Name and Boundaries**

The name of this Association shall be **El GHEKO Neighborhood Association**. It shall comprise the area bounded by the South side of Speedway Boulevard, the West side of Kolb Road, the North side of Broadway Boulevard and the East side of Rosehill Wash including North Mann Avenue between Speedway Boulevard and Broadway Boulevard.

- The included subdivisions are El Dorado Hills, Green Hills and Kingston Knolls.
- This is NOT a “Home Owners Association”.

### **Article Two – Purposes**

This Neighborhood Association is formed to provide meaningful and lasting relationships among neighbors, to establish communication among residents, to keep the neighborhood safe and secure, to maintain the sense of community of the neighborhood, and to address general neighborhood concerns.

### **Article Three – Membership**

The membership of this Association consists of residents, property owners and business owners within the above defined boundaries.

- Each business qualifies as one member with one vote.
- Each resident, eighteen (18) years of age or older, is entitled to one vote.
- Each non-resident property owner is entitled to one vote.
- Business meetings shall be open to members who are identified as residents, property owners, or business owners within the above defined boundaries.
- There shall be no dues. All participation and support shall be strictly voluntary.

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### Article Four – Neighborhood Council

The neighborhood council shall consist of:

- President
- Vice-President
- Secretary
- Treasurer
- Webmaster
- Past Presidents

The duties of the Neighborhood Council Members are:

- **PRESIDENT:** Presides, appoints and coordinates committees, speaks for the Association officially, presides over meetings and reports at each regular meeting on the state of the Association.
- **VICE-PRESIDENT:** Stands in for the President as needed.
- **SECRETARY:** Keeps minutes of each regular meeting and special meeting and maintains a directory of active neighbors with phone numbers and contact addresses. Also responsible for recruiting and supervising the Block Captains (members that provide additional support for individual streets/blocks).
- **TREASURER:** Maintains an association bank account, collects and disburses funds as authorized by the association, accounts for association assets, and reports at each regular meeting on association finances.
- **WEBMASTER:** Responsible for the operation and maintenance of the El GHEKO website (<http://www.elgheko.com>).
- **PAST PRESIDENTS:** Will act in an advisory capacity only.

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## **Election of officers:**

- Candidates must be Association members for their tenure in office.
- Elections shall be the first item of business at the Annual Voters Meeting, unless a decision to postpone the election is made prior to an election.
- The President shall fill vacancies by appointment until the next regularly scheduled meeting, at which time a successor shall be elected.

The President and Vice-President shall substitute for any officer who is unable to perform their duties.

Any officer may be removed from office for cause by a majority vote of the voting members.

## **Article Five – Committees**

- The President shall have the power to appoint committees as necessary.
- The President shall be an ex-officio member of all committees.

## **Article Six – Nominations, Elections, Annual Reports and Installation of Officers**

- Nominations of officers may be made prior to or at the Annual Voters Meeting which shall be held in February each calendar year.
- Election of officers shall be held during the Annual Voters Meeting. Term of office shall be two (2) years.
- Upon installation of the officers, whose terms begin at the close of the Annual Voters Meeting, the outgoing officers will submit to their newly elected counterparts all documents, records, money and any other material pertaining to the duties of the office in a timely manner.
- Each officer shall be elected by majority vote. If there is dissension a secret ballot will be used.

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### **Article Seven – Fiscal Responsibility**

- Expenditure of funds of the Association shall require the signature of at least two officers and will be capped at five hundred dollars (\$500.00). Amounts in excess of five hundred dollars (\$500.00) must be approved by the Neighborhood Council.
- Financial records and funds of the Association shall be audited prior to the annual meeting by a committee of at least two members of the Neighborhood Council appointed by the President. Financial records may be audited at any time upon a majority vote of either the Neighborhood Council or the Association.
- In the event of dissolution of the Association, the membership shall arrange for the disposition of any remaining funds to a school or charitable organization selected by the Association.
- We maintain the right to raise cash or in-kind donations to benefit the Association.

### **Article Eight – Meetings**

- Regular meetings shall be held at least three (3) times annually. Meeting times and locations shall be published on the Association website and via the Association email list.
- Any officer may call a special meeting to deal with emergencies. These meetings shall be publicized at least 48 hours in advance on the Association website and email list to maximize participation.
- The voting members present shall constitute a quorum.
- At any regular or special meeting, the simple majority shall rule when a vote is taken. A simple majority shall be defined as at least 50% + 1 of the members in attendance.
- The rules of the current edition of Robert's Rules of Order shall be observed for all Neighborhood Association business meetings.

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## **Article Nine – Amendment of Bylaws**

- Proposed amendments shall be available on the web site at least seven (7) calendar days in advance of the meeting where action is to be taken. Printed copies of the proposed changes can also be obtained by requesting a copy from any Neighborhood Council member.
- These bylaws may be amended by a majority vote.


## **Article Ten – General**

- If any part of the bylaws or the application thereof is hereafter held invalid or unenforceable, the remainder shall not be affected thereby, and only the affected portions re-declared eliminated.
- No officer, representative, spokesperson or member shall have any financial liability for the association.

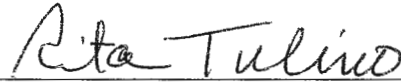
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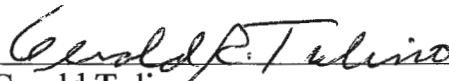
## Officer Signatures

Signature/Title:  \_\_\_\_\_ President  
Rebecca Dominguez

Signature/Title:  \_\_\_\_\_ Vice-President  
Hannah Castro

Signature/Title:  \_\_\_\_\_ Secretary  
Susan Dabbs

Signature/Title:  \_\_\_\_\_ Treasurer  
Rita Tulino

Signature/Title:  \_\_\_\_\_ Webmaster  
Gerald Tulino

## Document dates

Original date: May 28, 2013

Revised date: February 1, 2023